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1	<p>On Form #4. Section 2, there is no box to respond to "e". <i>There are only 4 questions for that section. The qualifying statement for "b" in that section was identified erroneously as "c"? This has been corrected and Form #4 has been reposted on the website.</i></p>
2	<p>On the SDS Average Duration of Activity, how do we account for hours a child is attending summer camp or after school enrichment activities that are provided by subcontractors? For summer camp, each child attends an average of 6 weeks for 180 hours. <i>In this example, the "unit" duration for camp on the Service Delivery Schedule is 180 hours. Total hours is 180 hours (unit duration) times the number of camp slots covered by the budget. The unit cost would be the associated expense on the budget for the 6 week period for each camper. This will mean that the total hours for summer camp on the Service Delivery Schedule will only be tied to the budget expenses for the subcontractor and not to the staff hours.</i></p>
3	<p>Do we need to distinguish or highlight matching funds expenses on the budget form? <i>No.</i></p>
4	<p>In previous years, we have been able to use a designated percentage for indirect costs for Administrative expenses. Can we continue to do so? <i>State education institutions can assign a percentage for their indirect costs and provide a description of what program expenses it covers. This is only true for state education institutions. Administrative expenses for all other applicants must be itemized and justified.</i></p>
5	<p>Our County Director is leaving. Do we get the outgoing County Director to sign the DFCS form or wait until the new one is in place? <i>We recommend that you meet with the current County Director and one of the administrators or supervisors (who then will be able to pass on that knowledge to the incoming County Director).</i></p>
6	<p>I was not able to attend the mandatory Bidders meeting yesterday. How do I obtain a user name and password to submit a proposal? <i>If you did not attend the Bidders meeting, you cannot submit a proposal. Attendance at the meeting is mandatory. The next PSSF funding opportunity will be for FFY2019. That Statement of Need will be released this same time next year.</i></p>
7	<p>We were not funded for FFY2017 and previously had two programs. Can we submit two proposals or are we limited to one at \$50,000.00 as a 'new' program? <i>You are limited to submitting one proposal for \$50,000.00 this year.</i></p>
8	<p>Is there a standard unit duration we should use for Case Management services? <i>Please use a half hour for the unit duration for all case management. If, for example, you plan to provide one hour of CM per case per month, the frequency and delivery would be two half hour units per case per month.</i></p>
9	<p>The parent education program we want to use is not listed in the SoN. We currently use 1-2-3 Magic which has Scientific Rating of 3 and a Child Welfare System Relevance Level of Medium. As long as it meets the requirements, is it okay to use? <i>If you apply as an FPS program, you are able to use other evidence-based parenting programs provided they meet the criteria in the SoN. Only FSS/PEI programs are limited to the specific parenting curricula listed in the service models guidelines and requirements.</i></p>
10	<p>We currently have two programs serving six counties but one serves two counties and the other serves four. We would like to redistribute our service area so that each program served three counties each. This will also realign the number of families we serve so that the workload is more evenly distributed between the two programs. Is this acceptable? Would we be considered "new" programs if we did this? <i>You would not be considered new programs but will need to explain the change and provide justification for doing so in your responses on the Current Contractor Report, Form #2A.</i></p>
11	<p>We got two SoN# at the Bidders meeting. Does it matter which of the SoN numbers we use for our two programs? <i>SoN # are assigned to your agency and not to a specific program. You may assign the numbers however be careful that you are consistent in identifying those programs all your documentation.</i></p>
12	<p>On form 8, when I enter the cash match amount and click enter or anywhere else on the page, it will not keep my match amount entered and reverts back to 0.00. <i>The Match Commitment form is now a fillable pdf with built in formulas. You only enter your total cost and the federal award and cash match amounts will calculate automatically. This is also true of the application cover.</i></p>
13	<p>I completed the top section of the Match form fine but I can't enter the match amount in the middle section. Help! <i>The total match box in the middle section is an automatic calculation so you have to list your match source(s) in the spaces provided and it will calculate the total of all match sources based on the amounts reported in the right hand column. Any time you have a problem entering information in a section of a document, save, close and open it again. If the problem persists, contact the TA team for assistance.</i></p>
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14	<p>When I go to the Login page to register, the button is not live. <i>The "LOGIN" button on the website will not be activated until April 12, 2017. At that time you will be able to begin uploading your proposal documents.</i></p>
15	<p>On the SDS that we downloaded, there are already services listed as examples. There are three case management services listed. Are we required to offer all three? <i>The first four boxes on the SDS do have two required services listed: S1 - Initial Assessment & Service Plan and S2 - Case Management: a) Service Coordination, b) Information & Referral and c) Advocacy. You are not required to provide all three components of case management but do not delete the lines you do not use. S3 would be the line for your next required service.</i></p>
16	<p>We are a current provider with one program. Can I submit two additional applications this year if the maximum is three? <i>Applicants can submit up to a maximum of three proposals but you can only submit one additional new proposal each year. So, you are limited to only two proposals and the new proposal is limited to \$50,000.00 total cost.</i></p>